



Date : _____

Dear Sir/Madam,

ESTATE OF _____

We refer to your letter dated _____ on the above, the documents listed below are required prior to any dealings for the transmission.

They are:

(1) 2 copies of the death Certificate.(Originals should be brought for sighting)

(2) 2 copies of the Letters of Administration/Probate.(Originals should be brought for sighting)

(3) 2 copies of the will where applicable or a Certificate of additional assets obtained from the probate division of a High Court if the Letter of Administration does not indicate that the deceased acquired shares in any company.

(4) All original share certificates and dividend warrants still in your possession.

(5) Original bankers confirmation of signature (s) of the Administrator (s) by his/her with the Administrator(s) Passport Photographs (duly authenticated by Bankers). Two authorized officials of the Bank who signed should indicate their names and page numbers on the bank's signature book

(6) Means of identification.

(7) Newspaper publication or Gazette.

(8) Cost of Legal search as applicable:-

(i) If issued by Lagos	₦15,000
Other western areas -	₦ 20,000
(ii) If Issued by other States -	₦ 30,000
(iii) Registrars administration fee -	5%

Thank you.

Tick as applicable	
ABACUS MONEY MARKET FUND	
ANINO INT'L PLC	
CHAPEL HILL DENHAM MONEY MARKET FUND	
FIRST ALUMINUM PLC	
INTERLINKED TECHNOLOGIES PLC	
INTERNATIONAL BREWERIES PLC	
LASACO ASSURANCE PLC	
LEAD UNIT TRUST SCHEME	
MBA MUTUAL TRUST SCHEME	
MASS TELECOM INNOVATION PLC	
NCR (NIGERIA) PLC	
NEM INSURANCE PLC	
PARAMOUNT EQUITY FUND	
PHARMA DEKO PLC	
THE INITIATES PLC	